

OFFICER DECISION FORM

DECISION TO BE TAKEN BY: Director of Resources

KEY DECISION: NO

DIRECTORATE: Resources

WARDS AFFECTED: ALL

SUBJECT: MICROSOFT SUPPORT

1.0 DECISION:

The Director of Resources is recommended to approve the award of the Microsoft Unified Premier Support contract for the provision of the services summarised at paragraph 3.7 of this report for a 12-month term to Microsoft Ltd by way of a direct award through the Crown Commercial GCloud 13 framework

2.0 REASONS FOR THE DECISION

The Council requires support for its Microsoft Limited (“Microsoft”) software to remain operational. This covers proactive and reactive technical support for business applications, servers, and includes critical situation response Service Level Agreements. No further extension periods are available on the existing contract therefore an award needs to be made. G-Cloud 13 has been used to find a supplier which offers value for money and provides the support required

3.0 STATEMENT OF COMPLIANCE

The recommendations are made further to legal advice from the Monitoring Officer and the Section 151 Officer has confirmed that they do not incur unlawful expenditure. They are also compliant with equality legislation and an equality analysis and impact assessment has been completed. The recommendations reflect the core principles of good governance set out in the Council’s Code of Corporate Governance.

4.0 DECLARATION OF INTEREST

4.1 None

Signed:

Officer: Shaer Halewood

Title: Director of Resources

Date:

A list of background papers on this issue is held with:

Contact Officer: Victoria Chapman, ICT and Digital Solutions Manager

Date:

Date of Publication:

Date of Expiry of Call-In Period: Only applicable to Key Decisions